

Nancy Sylvester, MA, PRP, CPP-T

Professional Registered Parliamentarian
Certified Professional Parliamentarian
Professional Speaker/Trainer/Mentor

4826 River Bluff Court
Loves Park, IL 61111

Business & Fax: 815.877.5290
Home: 815.877.2666
nancy@nancysylvester.com

nancysylvester.com

SCRIPT: MOTION TO POSTPONE TO A CERTAIN TIME

"Motion A" is pending

Member: I move to postpone this motion to [state another time, such as "our next regular meeting"].

Chair: Is there a second to the motion? [This statement is eliminated if a member calls out "second".]

2nd member: I second the motion.

Chair: It is moved and seconded that we postpone this motion to [state when]. Is there any discussion?

[After discussion]

Are you ready for the question? [Pause]

The question is on the adoption of the motion that we postpone this motion to [state when]. This motion requires a majority vote.

All those in favor, say aye. [Pause for response]

All those opposed, say no. The affirmative has it, the motion is adopted, we will postpone this motion to [state when]. At that meeting it will come back automatically under Unfinished Business. The next business in order is . . .

or

The negative has it, the motion is lost, and we will not postpone Motion A. The motion before you is "Motion A". Is there any further discussion?

RULES FOR THE MOTION TO POSTPONE TO A CERTAIN TIME:

- Needs a second
- Is debatable
- Is amendable
- Needs a majority vote